

M G M HR SEC SCHOOL

BAGDONA SARNI



STUDENT'S WASH ROOMS

(RULES AND REGULATION)

STANDARD OPERATING PROCEDURE. (SOP)

(For Students using Washroom)



WASH ROOMS SOP

- **MGM Public School has separate washrooms for Boys and Girls in each floor.**
- **Toilets are connected with running water.**
- **All the Washrooms (both Boys and Girls) has urinals and toilets.**
- **All the Washrooms (both Boys and Girls) has washbasins with soap.**
- **All the Washrooms (both Boys and Girls) has CCTV camara installed outside the main door.**
- **MGM Public School has a full-time lady cleaner to keep the washrooms clean and dry.**
- **All the Washrooms (both Boys and Girls) are dis-infected daily.**
- **MGM Public School has separate washrooms for teachers and staff.**
- **MGM Public School has separate washrooms for CWSN in the ground floor.**



Dos and Don'ts for STUDENTS.

Do's

- Follow the queue.
- Flush the urinals/toilets properly after use.
- Wash your hands properly with soap after using the toilets.
- Wasting time in the washroom to skip the classes is punishable and disciplinary action will be taken.
- Use the dustbin properly.



Don'ts

- Do not rush in the Toilets.
- Do not keep knocking on the doors.
- Do not lock the door from outside when someone is in the washroom.
- Do not waste your time and others time carelessly.
- Do not waste water. It is precious.
- Do not break or damage any objects in the washroom.
- Report any damage or leakage of water to the house keeping staff or office.

Wash
your
worries
away

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